



# BRYTE

CHRISTIAN ACADEMY

## **For Prospective Teachers**

Bryte Christian Academy (BCA) is a ministry of Russian Baptist Church and is committed to educating students, with high academic standards, from a Biblical worldview, in an environment that supports the development of passionate followers of Jesus Christ.

***Job Summary: The teacher shall prayerfully help students learn attitudes, skills, and subject matter content that will contribute to their development. The teacher will nurture a love for learning and assist students in reaching their greatest potential.***

***Evaluation: By the Principal***

***Work Days: Mon-Fri; on-campus 7:45am-3:45pm***

***Education: BA/BS (Teaching Credentials preferred)***

### ***Job Description – Essential Functions***

We are looking for an energetic applicant who loves kids and has patience with them. Must love the Lord and eagerly desire to draw students to Christ while providing a strong academic education. Prayerfully help students think, live, love and lead as Christians through the delivery of subject matter, skills, and attitudes that will contribute to student development as mature, able, and responsible Christian students to the praise and glory of God.

### **Personal Qualifications**

The teacher shall be one who has received Jesus Christ as Savior and Lord. The teacher shall be a member in good standing of a local Bible-based church and shall lead a mature Christian Life. He/she shall be a person with spiritual, academic and leadership abilities that will allow

him/her to “train up a child in the way he should go.” The teacher shall reflect the purpose of the school to honor Christ in every class and in every activity.

### **Professional Qualifications**

The teacher shall be a college graduate and one who feels called by God to the teaching profession. A teaching certificate or other professional training in teaching philosophy and methods is preferred.

### **Spiritual Duties**

1. Seeks to be a role model in speech, actions, and attitude, a consistent daily walk with Jesus Christ.
2. Sets an example of the importance of prayer, church membership, church attendance, Scripture memorization and study, witnessing, and unity in Christian fellowship.
3. Follows the Matthew 18 principles in dealing with students, parents, school staff and leadership.
4. Shows support for the role of parents as primarily responsible before God for their child’s education and assists them in the task.
5. Encourages students to accept God’s gift of salvation and grow in their faith.
6. Emphasizes to students the reality of their worth to Christ.

### **Instructional Duties**

1. Integrates Biblical principles and the Christian philosophy throughout the curriculum.
2. Demonstrates mastery of the subject material.
3. Uses valid teaching techniques to achieve curriculum goals and affect student learning.
4. Teaches classes as assigned and scheduled by the administrator.

5. Employs a variety of instructional aids, methods, and materials that will provide for creative teaching to reach the whole child – spiritual, mental, physical, social, and emotional.
6. Plans a program of study that, as much as possible, meets the individual needs, interest, and abilities of the students, challenging each to do his best work.
7. Prepares and submits weekly lesson plans for the administrator’s review.
8. Plans through approved channels the balanced use of field trips, guests, and other media.
9. Uses homework effectively for drill, review, enrichment, or project work.
10. Assesses the learning of students on a regular basis and provides progress reports as required.
11. Keeps proper discipline in the classroom and on the school premises for a good teaching environment and to support the school handbook.
12. Sets time aside for scheduling parent conferences to promote learning skills of the child when needed and during the official parent conferences days.

#### **Non-Instructional Duties**

1. Cooperates with the board and administration in implementing all policies, procedures, and directives governing the operation of the school.
2. Maintains regular, accurate and timely attendance and grade records to meet the demands for a comprehensive knowledge of each student’s progress.
3. Keeps students, parents, and the administration adequately informed of student deficiencies and gives sufficient notice of impending failure or serious changes in achievement.
4. Maintains a clean, attractive, well-ordered classroom.
5. Accepts a share of responsibility for extra-curricular activities as assigned.

6. Provides children with a safe, loving, and nurturing environment.

### **Professional Duties**

1. Utilizes educational opportunities and evaluation processes for professional growth.
2. Seeks the counsel of the administrator, colleagues, and parent and is teachable.
3. Provides input and recommendations for administrative and managerial functions in the school. Follows established school policies, procedures and guidelines in a spirit of positive cooperation.
4. Attends and participates in scheduled devotional, staff, and other BCA meetings.
5. Knows the procedures for dealing with issues of an emergency nature.
6. Contributes to the general improvement of the school program.

### **Personal Duties**

1. Demonstrates the character qualities of enthusiasm, courtesy, flexibility, integrity, gratitude, kindness, self-control, perseverance, and punctuality.
2. Meets everyday stress with emotional stability, objectivity, and optimism.
3. Exercises friendliness and consideration, treating each student impartially.
4. Submits respectfully and is loyal to constituted authority.
5. Maintains a personal appearance that is a role model of cleanliness, modesty, and good taste.
6. Uses acceptable English in written and oral communication. Speaks with clear articulation.

7. Develops and maintains rapport with students, parents, and staff to promote a positive learning environment.
8. Recognizes the need for good public relations. Represents the school in a favorable and professional manner to the constituency and general public.

**Work Schedule**

- Typically a 188 day contract: Up to 179 instructional days plus 9 additional work days.
- Daily hours: 45 minutes before instructional day begins until 60 minutes after student dismissal.
- Attendance and participation in appropriate school events.

**Additional duties as assigned by the Principal.**